



Location: 178 Oakwood Drive, Glastonbury, CT
Position Title: Local Coalition Leader
Position Type: Part-time, 5 hours per week
Salary: \$26.00
Education: High School Diploma or equivalent

We work hard to make sure the best prevention, treatment, and recovery supports are available to everyone.

We are seeking a **Local Coalition Leader** to support the Partnership for Success 5-year grant aimed at reducing access to alcohol among youth in the Bolton, East Hartford, and East Windsor communities. Two (2) positions are available in Bolton and East Windsor. Ideal applicants reside in an identified town.

Job Description:

- Coordinate monthly/routine coalition meetings, initiatives, and strategies.
- Ensure clear communication between the sector represented and the coalition.
- Increase membership of the local coalition.
- Engage and outreach community partners to participate in coalition activities and campaigns.
- Record and maintain minutes and related documentation of meetings and activities.
- Attend coalition sponsored training, meetings, and community events.
- Coordinate volunteers and sector partners for events and prevention initiatives.
- Coordinate the implementation and delivery of all required materials including surveys.
- Help compile data and reports describing coalition efforts; create infographics.
- Act as a positive role model for youth, families, and peers and support the coalition's mission.
- Flexible hours and have evening and weekend availability.
- Respect the rights of coalition members to hold their own individual opinions and beliefs.

Preferred Qualifications:

- High school diploma or equivalent.
- Experience or history of volunteer work, community engagement, meeting facilitation.
- Must be a resident of the identified towns of Bolton or East Windsor.
- Possess strong leadership and organizational skills and be familiar with or willing to learn principles of parliamentary procedure.
- Passion / vested interest in civic engagement and advocating for youth substance use prevention.
- Be willing to learn the Strategic Prevention Framework.

To apply: Email resume and cover letter to careers@amplifyct.org with "Coalition Leader" in the title.

To learn more: Visit www.amplifyct.org.