



Location: **Amplify, Inc. – Greater Hartford and Tolland county towns**

Position Title: **Program Manager**

Amplify is the Regional Behavioral Health Action Organization (RBHAO) for the North Central Region of CT charged by the Department of Mental Health and Addiction Services (DMHAS) to act as their strategic community partner for planning, education, prevention and promotion of behavioral health, and advocacy to address behavioral health needs and services for children and adults.

Amplify's mission is *to strengthen the ability of the region to assess needs, develop plans, and advocate for strategies and resources to advance healthy communities*. The organization works across the lifespan to ensure that the best prevention, treatment, and recovery supports are available to everyone.

Amplify provides technical assistance and support to Local Prevention Councils, Catchment Area Councils, and local coalitions to identify local needs, evaluate and contribute to local prevention, treatment, and recovery initiatives, and recommend priorities for funding and service delivery. Areas of focus include opioid response, suicide prevention, substance misuse, problem gambling, and mental health.

### **Job Description:**

#### Suicide Prevention:

- Leads the regional program that addresses suicide prevention and postvention planning.
- Works across the region to strengthen the membership of the Regional Suicide Advisory Board.
- Coordinates and provides trainings including Question, Persuade, Refer (QPR).
- Supports postvention response to towns that have been impacted by loss.
- Manages the Suicide Prevention plan to ensure its success and connection with the State Plan.

#### Coalition Development:

- Cultivates grassroots community-led efforts within the region to address problem substance use, gambling, suicide prevention, and mental health promotion.
- Provides technical assistance, reviews, and monitors mini-grant funding applications/reports for Local Prevention Councils.
- Supports community planning efforts that focus on opioid response, suicide prevention, substance misuse, problem gambling, and mental health promotion.
- Completes reports on grant-funding activities using DMHAS's IMPACT data collection platform.

#### Priority Needs Assessment:

- Assists in the implementation of annual/bi-annual need assessments including the Priority Needs Report and Community Readiness survey.
- Works closely with the Executive Director on reviewing epidemiological profiles to summarize the extent of mental health, suicide, substance abuse, and gambling problems within Region IV communities.
- Gathers and shares feedback with community stakeholders for identifying local needs, evaluating adequacy of services and resources (i.e., focus groups, presentations).



- Promotes full sector engagement by LPCs/CACs data collection, review, and assessment activities.
- Leads or supports agency, local and state advisory councils including the Program Advisory Council, state boards and committees.

Additional duties include providing support to other agency initiatives. Activities may include and are not limited to:

- Communications (social media/website, infographics, report results)
- Strategic planning
- Annual Audit
- Special Events (legislative breakfast, conferences, fundraising efforts)

### **Minimum Qualifications/Skills:**

- Must be a team player, lead by example, and demonstrate passion for advancing healthy communities.
- Bachelor's degree in health, human or social services-related discipline (i.e., Public Health, Public Administration, Psychology, Community Psychology, Human Development, Health Education), Master's degree preferred.
- Strong coordination and group facilitation skills.
- Demonstrated organizational/project coordination skills.
- Ability to work independently and manage multiple priorities while maintaining a "can-do" attitude among the team.
- Proven ability to collaborate with volunteers and diverse groups.
- Strong computer skills (Microsoft Office, Internet, interest in website and/or social media platforms).
- Minimum 3 years' experience.
- Certified Question, Persuade, Refer (QPR) trainer, preferred (*or will train*).
- Certified Prevention Specialist preferred (*or interest in obtaining*).

We are an equal opportunity employer and will consider all qualified applicants equally without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran status, or disability status. We encourage applications from people with a diversity of perspectives including lived experience.

Job Type: Full-time, exempt (35 hours)

Salary: \$50,000 - \$58,000

To apply: Send resume and cover letter to [info@amplifyct.org](mailto:info@amplifyct.org) with "Program Manager Candidate" in the title.